

Unincorporated changes to OTTO's Supplier Quality Manual Revision K Issued 25 JAN 24

The OTTO Supplier Quality Manual is controlled in Electronic format as presented on the OTTO Website. Paper copies and electronic copies downloaded and saved to a local hard drive are Uncontrolled.

Users must routinely visit the manual online, checking this change page for updates which have been made that are not currently reflected in the manual.

The following changes are effective on the date indicated and will be included in the next SQM update/release post the noted effective date.

Change No.	SQM Section	Before Change	After Change	Effective Date																								
1	Page 3			11/13/24																								
2	12.0	<p>12.0 Supplier Performance Monitoring (i.e., Scorecard) OTTO maintains a system to monitor, measure and report Supplier performance. Suppliers are notified of their performance through monthly scorecards. The scores are based Quality, Delivery, Responsiveness and Cost Reduction and calculated as follows:</p>	<p>12.0 Supplier Performance Monitoring (i.e., Scorecard) OTTO maintains a system to monitor, measure and report Supplier performance. Suppliers are notified of their performance through monthly scorecards. The scores are based Quality, Delivery, and Responsiveness and calculated as follows:</p>	11/1/24																								
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